



DECEMBER 11, 2002
6-7:30 PM

DRAFT MEETING MINUTES

FACILITATOR:

Mark Burton

MEMBERS PRESENT:

Neighborhood Associations:

Robin Plance	St. Johns
Larry Talbert	Hi-Noon
Cathy Crawford	University Park

Environment:

Dorothy Shoemaker	Sierra Club
Rhett Lawrence	OSPIRG

Public Health:

Georgia Richmond	Citizen
Joe Keating	Oregon Center for Environmental Health

At-Large:

Xander Patterson

OTHER PARTICIPANTS:

Katy Brooks	JD White Associates
(b) (6)	Citizen
Kim Cox	City of Portland, BES
Amanda Guay	Department of Human Services
Libby McCulley	Willamette Riverkeeper
Barbara Smith	Lower Willamette Group
(b) (6)	Citizen
David Stone	Department of Human Services
Christ White	Port of Portland

MINUTES APPROVAL:

Motion: Approve minutes. (PR,JK)

Change to minutes noted regarding one of the duties of the Chair being to coordinate the Administrative Committee. Libby had already made the changes but the wrong version was sent out to the CAG.

Vote: Motion passes unanimously.

ANNOUNCEMENTS:

The next CAG meeting will be on January 8, 2003. 6 p.m., 800 NE Oregon St. Libby will try to get the larger conference room for meetings in the future.

COMMITTEE REPORTS:

Education and Outreach Committee: Joe Keating

The Education and Outreach Committee hopes to have a press conference for the CAG in mid-January. The purpose of the event would be to inform the public about the CAG as well as the group's comments on the workplan. The committee is looking for approval to go ahead with the initial planning stages of the conference. This approval would give the committee permission to begin formulating press packets, location, etc. All materials will be presented to the CAG for approval as they are developed. CAG members are encouraged to attend the conference.

MOTION: CAG gives the Education and Outreach Committee the go ahead to formulate a press conference for mid-January. (JK,RP)

Discussion: Robin requested that all CAG members sign off on the information before it goes out. The committee will work to determine who will speak at the conference. Tom asked about press questions outside the scope of issues that the CAG has dealt with thus far. Robin and Joe agreed that the discussion should stick to issues the CAG has dealt with. Xander Patterson arrives.

VOTE: Motion passes unanimously

Other issues: The committee is looking at the construction of a website and looking at obtaining more information regarding the PRPs. Joe knows of volunteers who might be interested in helping out with the web. Georgia said the Duwamish CAG has a great website.

Evaluation Committee: Dorothy Shoemaker/Joe Keating

Last week Joe, Travis and Rhett had lunch with Judy Smith and Chip Humphrey from the EPA. This was a casual meeting that served as an opportunity to establish communication. Joe got the impression that Judy and Chip thought the CAG was on the right track with their comments. Chip and Judy indicated that they would be willing to meet with the committee on a regular basis to keep up the dialogue. There was a discussion of Trey Harbert's departure from the Port and the LWG. The Port is currently interviewing to find a replacement. Bob Wyatt is still the co-chair of the LWG, which is still functioning as usual.

Administrative Committee: Joe Keating/Robin Plance

Steve Gunther is the coordinator of the committee. Bylaws are being developed. The first issue the committee is addressing is attendance. The committee is proposing that an active, voting member of the CAG have no more than three unexcused absences in a 12-month period. Three unexcused absences would constitute an automatic resignation. Members would contact Libby to let the CAG know that they will be absent from a meeting. Other issues include maintaining membership and diversity within the membership. The committee would also like to find out the reasons people aren't coming to meetings. Joe encouraged Travis, as Chair, to let people who have not been attending meetings that attendance is required and that there is now an attendance policy. The 12-month period would begin January 1 – the policy is not retroactive.

MOTION: Starting January 1st, an active, voting member of the CAG may not have more than three (3) unexcused absences in a 12-month period. More than three unexcused absences by a CAG member will be considered an automatic resignation. (JK,RP)

Discussion: Discussion of what constitutes an excused absence. The policy is flexible enough to allow for reasonable absences, but a good faith effort should be made to attend the meetings. The policy is not intended to allow habitual absences, even if notification is provided.

VOTE: Motion passes unanimously.

Other issues: Mark Burton asked about the Administrative Committee's role in bringing items for approval. In general, the committee will draft proposals and bring them to the CAG. These could include bylaws and other policy-type items to address administrative issues. The committees are open and CAG members are encouraged to participate. In addition, the Admin Committee will be looking at financial issues and what needs the CAG has. Joe foresees looking at small grant opportunities. Cathy suggested neighborhood cleanups to raise funds. If people have ideas about fundraising opportunities, they should be emailed to the Admin Committee.

FISH CONSUMPTION PRESENTATION: DAVID STONE

David Stone, toxicologist at DHS, gave a presentation on the issues related to fish consumption in Portland Harbor. DHS has commented on the human health concerns and fish sampling issues with regard to the LWG work plan. Fish consumption is the most significant pathway for human risk. There was a discussion of sturgeon sampling for human health. ODFW drew up a proposal for sampling sturgeon. DHS and ATSDR have put together a proposal to look at levels of contamination of lamprey and salmon. This study would not be associated with the LWG process but would focus on getting information about toxicity in these species. DHS will pass this proposal on the CAG for comments.

Georgia asked about Wapato. Thus far it is not being studied. Several people asked about other wildlife species that people might eat (ducks, etc). David did not believe they were being studied at this point.

Dave's presentation and DHS' comments on the workplan will be available by email from Libby. Send her an email if you would like a copy.

OTHER ISSUES:

Barbara let folks know that Ben Jacklett will be writing an article on Portland Harbor for Friday's Tribune.

Rhett has heard that John DiLorenzo will be trying to get tax break legislation for industries to pay for cleanup passed again this session.

Judy and Chip will be providing an update on the cleanup timeline at the next CAG meeting.

Meeting Adjourns - 7:30